

## FACT SHEET 2021-2022

#### **CONTACTS**

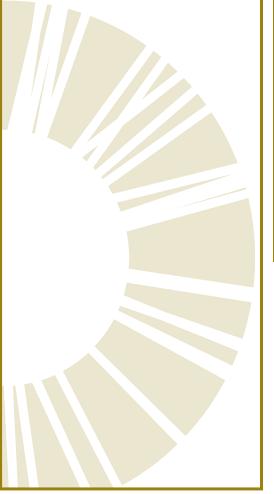
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#### **SCHOOL ADDRESS**

Louvain School of Mannagement International Office Place des Doyens, 1 1348 - Louvain-la-Neuve Belgium





# EXCHANGE STUDENTS IMPORTANT INFORMATION

Application deadlines											
Nomination deadlines	As of 2020, we are using a new online platform to receive nominations. You will receive an automatic email inviting you to nominate your students when it opens.  Please nominate your students before:  April 20 for Term 1/Year  October 20 for Term 2/Year										
Registration deadlines	<ul> <li>May 15: registration deadline for Term 1/Year         Exchanges     </li> <li>November 15: registration deadline for Term 2/Year         Exchanges     </li> </ul>										
Required documents	Students will be invited to register on our online platform. Complete instructions will be provided once you nominate them.  Students can already prepare the following documents:  • Copy of passport (or identity card) where the nationality clearly appears  • Transcripts of records of all preceding years in higher education  • Three passport-sized color pictures with white background  An ECTS learning agreement signed by the student and the home academic coordinator will need to be provided after application is confirmed.										











## **ACADEMIC CALENDAR 2021-2022**

## Term 1, 2020 (Fall) - 2 consecutive parts of 6-week intensive courses

Mandatory 'Orientation Day' September 10, 2021

Official start September 13, 2021

Discovery week September 13 to 17, 2021

Last day to confirm registration to courses September 17, 2021

Part 1 (week 1 > 8) incl. evaluation in week 8 September 13 to November 6, 2021

Part 2 (week 9 > 14) November 9 to December 18, 2021

Exam schedule availability & registration period As from mid-November 2021

Winter break December 19, 2021 to January 2, 2022

Exam session January 3 to 22, 2022

Transcript of Records availability As from mid-February 2022

## Term 2, 2021 (Spring) - 2 consecutive parts of 6-week intensive courses

Mandatory 'Orientation Day'

January 28, 2022

Official start January 31, 2022

Last day to confirm registration to courses February 4, 2022

Part 1 (week 1 > 7) incl. evaluation in week 7 January 31 to March 18, 2022

Part 2 (week 8 > 15) incl. Spring Break in weeks 10-11 March 21 to May 14, 2022

Spring Break April 4 to April 18, 2022

Exam schedule availability & registration period As from mid-March to end of March 2022

Study period break May 15 to May 29, 2022

Exam session May 30 to June 25, 2022

Transcript of Records availability As from mid-July 2022

#### Resit Exam Session for Term 1 & 2

Re-sit Exam session (Term 1 & 2) August 16 to September 3, 2022

Adjusted Transcript of Records availability As from mid-September 2022





## **AREAS OF STUDY AND COURSES**

Master in Management

OR

Master in Business Engineering

List of courses available on the website: <u>uclouvain.be/en/faculties/lsm/incoming-exchange-student</u>
& sent directly to exchange students by email

Course Workload	A course of 5 ECTS = 30 contact hours												
Teaching languages	A normal workload = 30 ECTS (minimum required = 20 ECTS)  English: full track  French: for a few courses												
UCLouvain	Grades are given on a scale of 1-20, 10 being considered as the minimum passing grade.												
Grading System	Grade % students	20 0.5	19 1.6	18 4.4	17 7.3	16 12.3	15 14.6	14 15.6	13 13.8	12 11.8	11 9.7	10 7.9	<10 -
	ECTS Grade	А				В		С		D		Е	F
French language courses	French language courses at ILV (UCLouvain's language school) are FREE (if part of the student's programme) and available each semester (visit uclouvain.be/en/study/ilv/exchange-students).  French language courses at CLL (private school on the LLN site) available two weeks before each semester and during the semester (visit cll.be).												

#### ACCOMMODATION

#### CONTACT

UCLouvain Accommodation office (« Service des Logements de l'UCL ») Rue de la Gare 6 B-1348 Louvain-La-Neuve

uclouvain.be/en/study/accomodation

As from nomination, the student should look for an accommodation. Finding an accommodation is the student's responsibility

#### Important info at:

<u>uclouvain.be/en/study/accomodation/faq</u>frequently-asked-questions Student accommodation <u>on campus</u> is available for every student. They are of two kinds:

- university housing
- private owners

We strongly advise students to book a room in advance if they want to take advantage of the UCLouvain Housing Service. Applications for a UCLouvain accommodation start in March until July 31 for the Fall term and until November 30 for the Spring term.

If the student prefers to look for housing by her/himself, she/he must plan to arrive at least 2 weeks before the LSM Information Session

#### **Conditions & costs**

For an entire academic year: lease from September 13to July 14 (10 months).

For the first semester: lease from September 13 to January 30 For the second semester: lease from January 31 to July 14<sup>th</sup>

Rent ranges from  $\leqslant$  240 to  $\leqslant$  340 per month. A deposit is usually required.



## **FACT SHEET 2021 - 2022**



## VISA

#### **CONTACT**

The Belgian embassy or Belgian consulate in your country

For more information visit: diplomatie.belgium.be/en/services/embassies\_and\_consulates

From non-European Union countries, the ASP student visa is <u>compulsory</u>. Chinese exchange students are exempt from the ASP procedure.

Once having received the complete registration package from the student, LSM International Office transfers the documents to the UCLouvain Office of the Registrar. As soon as the UCLouvain account is activated, the student will be able to download the document needed for Visa application (process will be provided to students in due times). This document has to be send to the Embassy/Consulate in order to apply for the visa.

More info on Visa procedures for studying in Belgium:

diplomatie.belgium.be/en/services/travel to belgium/studying in belgium

## **USEFUL INFORMATION**

