## Application Deadlines

**Nomination deadlines**

As of 2020, we are using a new online platform to receive nominations. You will receive an automatic email inviting you to nominate your students when it opens.

Please nominate your students before:

- **April 20** for Term 1/Year
- **October 20** for Term 2/Year

**Registration deadlines**

- **May 15**: registration deadline for Term 1/Year Exchanges
- **November 15**: registration deadline for Term 2/Year Exchanges

**Required documents**

Students will be invited to register on our online platform. Complete instructions will be provided once you nominate them.

Students can already prepare the following documents:

- [Copy of passport](#) (or identity card where the nationality clearly appears)
- [Transcripts of records](#) of all preceding years in higher education
- Three passport-sized color pictures with white background

An [ECTS learning agreement](#) signed by the student and the home academic coordinator will need to be provided after application is confirmed.
# Academic Calendar 2021-2022

## Term 1, 2020 (Fall) - 2 consecutive parts of 6-week intensive courses

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mandatory ‘Orientation Day’</td>
<td>September 10, 2021</td>
</tr>
<tr>
<td>Official start</td>
<td>September 13, 2021</td>
</tr>
<tr>
<td>Discovery week</td>
<td>September 13 to 17, 2021</td>
</tr>
<tr>
<td>Last day to confirm registration to courses</td>
<td>September 17, 2021</td>
</tr>
<tr>
<td>Part 1 (week 1 &gt; 8) incl. evaluation in week 8</td>
<td>September 13 to November 6, 2021</td>
</tr>
<tr>
<td>Part 2 (week 9 &gt; 14)</td>
<td>November 9 to December 18, 2021</td>
</tr>
<tr>
<td>Exam schedule availability &amp; registration period</td>
<td>As from mid-November 2021</td>
</tr>
<tr>
<td>Winter break</td>
<td>December 19, 2021 to January 2, 2022</td>
</tr>
<tr>
<td>Exam session</td>
<td>January 3 to 22, 2022</td>
</tr>
<tr>
<td>Transcript of Records availability</td>
<td>As from mid-February 2022</td>
</tr>
</tbody>
</table>

## Term 2, 2021 (Spring) - 2 consecutive parts of 6-week intensive courses

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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</thead>
<tbody>
<tr>
<td>Mandatory ‘Orientation Day’</td>
<td>January 28, 2022</td>
</tr>
<tr>
<td>Official start</td>
<td>January 31, 2022</td>
</tr>
<tr>
<td>Last day to confirm registration to courses</td>
<td>February 4, 2022</td>
</tr>
<tr>
<td>Part 1 (week 1 &gt; 7) incl. evaluation in week 7</td>
<td>January 31 to March 18, 2022</td>
</tr>
<tr>
<td>Part 2 (week 8 &gt; 15) incl. Spring Break in weeks 10-11</td>
<td>March 21 to May 14, 2022</td>
</tr>
<tr>
<td>Spring Break</td>
<td>April 4 to April 18, 2022</td>
</tr>
<tr>
<td>Exam schedule availability &amp; registration period</td>
<td>As from mid-March to end of March 2022</td>
</tr>
<tr>
<td>Study period break</td>
<td>May 15 to May 29, 2022</td>
</tr>
<tr>
<td>Exam session</td>
<td>May 30 to June 25, 2022</td>
</tr>
<tr>
<td>Transcript of Records availability</td>
<td>As from mid-July 2022</td>
</tr>
</tbody>
</table>

## Resit Exam Session for Term 1 & 2

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exam schedule availability &amp; registration period</td>
<td>As from beginning of July to mid-July 2022</td>
</tr>
<tr>
<td>Re-sit Exam session (Term 1 &amp; 2)</td>
<td>August 16 to September 3, 2022</td>
</tr>
<tr>
<td>Adjusted Transcript of Records availability</td>
<td>As from mid-September 2022</td>
</tr>
</tbody>
</table>
# Areas of Study and Courses

**Master in Management** OR **Master in Business Engineering**

List of courses available on the website: uclouvain.be/en/faculties/ism/incoming-exchange-student
& sent directly to exchange students by email

| Course Workload | A course of 5 ECTS = 30 contact hours
A normal workload = 30 ECTS (minimum required = 20 ECTS) |
|-----------------|--------------------------------------------------------|
| Teaching languages | English: full track
French: for a few courses |
| UCLouvain Grading System | Grades are given on a scale of 1-20, 10 being considered as the minimum passing grade. |
| Grade | 20 | 19 | 18 | 17 | 16 | 15 | 14 | 13 | 12 | 11 | 10 | <10 |
| % students | 0.5 | 1.6 | 4.4 | 7.3 | 12.3 | 14.6 | 15.6 | 13.8 | 11.8 | 9.7 | 7.9 | - |
| ECTS Grade | A | B | C | D | E | F |
| French language courses | French language courses at ILV (UCLouvain's language school) are FREE (if part of the student's programme) and available each semester (visit uclouvain.be/en/study/ilv/exchange-students).
French language courses at CLL (private school on the LLN site) available two weeks before each semester and during the semester (visit cll.be). |

## Accommodation

**Contact**

UCLouvain Accommodation office
(«Service des Logements de l'UCL »)
Rue de la Gare 6 B-1348 Louvain-La-Neuve
uclouvain.be/en/study/accomodation

As from nomination, the student should look for an accommodation. Finding an accommodation is the student’s responsibility

Important info at: uclouvain.be/en/study/accomodation/faq-frequently-asked-questions

Student accommodation **on campus** is available for every student. They are of two kinds:
- university housing
- private owners

We strongly advise students to book a room in advance if they want to take advantage of the UCLouvain Housing Service. Applications for a UCLouvain accommodation start in March until July 31 for the Fall term and until November 30 for the Spring term.

If the student prefers to look for housing by her/himself, she/he must plan to arrive at least 2 weeks before the LSM Information Session

**Conditions & costs**

For an entire academic year: lease from September 13 to July 14 (10 months). For the first semester: lease from September 13 to January 30 For the second semester: lease from January 31 to July 14th

Rent ranges from € 240 to € 340 per month. A deposit is usually required.
**Contact**

The Belgian embassy or Belgian consulate in your country

For more information visit: diplomatie.belgium.be/en/services/embassies_and_consulates

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**Visa**

From non-European Union countries, the ASP student visa is **compulsory**. Chinese exchange students are exempt from the ASP procedure.

Once having received the complete registration package from the student, LSM International Office transfers the documents to the UCLouvain Office of the Registrar. As soon as the UCLouvain account is activated, the student will be able to download the document needed for Visa application (process will be provided to students in due times). This document has to be send to the Embassy/Consulate in order to apply for the visa.


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**Useful Information**

**Health Insurance**

All students must have a copy of their health insurance certificate (European health card or proof of private insurance certificate)

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**Students Associations**

- LSM Club
- ESN
- CEMS Club

- uclouvain.be/fr.etudiant.associations-etudiantes
- uclouvain.be/fr.etudiant.aide

**Buddy system, welcome service, trips and lots more**

**Brings together LSM students, develops activities in collaboration with companies and other student associations**

**Promotes the interest of LSM and incoming CEMS students, facilitates the interaction with CEMS Corporate Partners**

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**Student Services**

- Wireless internet connection
- Student email address
- Computer facilities
- Social, psychological and health support: uclouvain.be/fr.etudiant.aide
- University restaurant

**Living Costs**

uclouvain.be/en/study/alimentation-et-vie-courante

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**Excellence & Ethics in Business**

UCLouvain School of Management, Université Catholique de Louvain
Place des Doyens 1, B-1348, Louvain-la-Neuve, Belgium