01 - Practical information
BORDEAUX, MARSEILLE & TOULON CAMPUSES

**BORDEAUX CAMPUS**

680 cours de la Libération
33405 Talence Cedex (FR)
Tel.: + 33(0) 556 845 555

**MARSEILLE CAMPUS**

Rue Antoine Bourdelle
Domaine de Luminy
BP 921
13288 Marseille Cedex 9 (FR)
Tel.: + 33(0) 491 827 800

**TOULON CAMPUS**

Maison de la créativité
1 parvis des Ecoles
BP 30599
83041 Toulon Cedex 9 (FR)
Tel.: + 33(0) 494 918 250

If you wish to visit our campuses, feel free to contact:

**BORDEAUX**
Lucie LANNEREE
lucie.lannerée@kedgebs.com

**MARSEILLE**
Corinne MARCELLI
corinne.marcelli@kedgebs.com

**TOULON**
François JEGOU
francoise.jegou@kedgebs.com

**ERASMUS CODE**
F BORDEAU 57

**INTERNATIONAL STUDENT OFFICE WEBSITE**
https://student.kedge.edu/exchange-programmes

FACT SHEET 2021-2022
INTERNATIONAL STUDENT OFFICE

CAMPUS MANAGERS
Ms Annabelle DUPONT-TIGNOL
Tel. +33 (0)556 845 599
annabelle.dupont@kedgebs.com
Office in Bordeaux

AREA COORDINATORS
EASTERN & SOUTHERN EUROPE
Ms Corinne MARCELLI
Tel. +33 (0) 491 827 908
Office in Marseille

USA
Ms Maurine ALANORE
Tel. +33 (0) 556 846 317
Office in Bordeaux

AFRICA, MIDDLE EAST & LATIN AMERICA
Ms Isabelle CONRAD
Tel. +33 (0) 556 846 314
Office in Bordeaux

WESTERN EUROPE +UK
Ms Lucie LANNEREE
Tel. +33 (0) 556 844 217
Office in Bordeaux

NORTHERN EUROPE
Ms Françoise JEGOU
Tel. +33 (0) 494 918 262
Office in Toulon

OCEANIA AND ASIA (except China)
Ms Anne-Claire LAURET
Tel. +33 (0) 486 949 638
Office in Marseille

CANADA
Ms Nataliia LECLERCQ
Tel. +33 (0) 491 827 978
Office in Marseille

CHINA
Ms Sophie de Saint AUBERT
Tel. +33 (0) 556 845 586
Office in Bordeaux
Mr Pierre PETROSINO
Tel. +33 (0) 491 827 949
Office in Marseille

ASSISTANT COORDINATORS
Ms Julia CHAOUI
Tel. +33 (0) 491 827 324
Office in Marseille

Ms Léa Dumont
Office in Bordeaux

PROJECT MANAGER
Ms Isabelle MORENO
Tel. +33(0) 556 842 251
Office in Bordeaux

If you have any questions about our outgoing students please contact:
outgoing@kedgebs.com

If you have any questions about your students coming to kedge please contact:
incoming@kedgebs.com

CONTACT INFORMATION

INTERNATIONAL DEVELOPMENT DEPARTMENT

KEY PARTNER MANAGERS

EUROPE
Ms Florence MOREL
Tel. +33 (0) 491 827 856
florence.morel@kedgebs.com
Office in Marseille

NORTH AMERICA
Dr Bruno CAMUS
Tel. +33 (0) 491 827 777
bruno.camus@kedgebs.com
Office in Marseille

LATIN AMERICA
Ms Gabriela SEIJAS ARCE
Tel. +33 (0) 556 842 290
gabriela.seijas@kedgebs.com
Office in Bordeaux

MIDDLE EAST - AFRICA
Mr Thierry PROVIN
Tel. +33 (0) 491 827 735
thierry.provin@kedgebs.com
Office in Marseille

PARTNERSHIP ADMINISTRATION & COMMUNICATION DEPARTMENT

Department manager
Ms. Frédérique FERRET-MARY
Tel. +33 (0)491 827 927
frederique.ferret-mary@kedgebs.com
Office in Marseille

International Communications Specialist
Ms. Ruth CATTES
Tel. +33 (0) 556 292 024
ruth.catts@kedgebs.com
Office in Bordeaux

Campus France Relations Specialist
Ms. Jing MORAGLIA
Tel. +33 (0) 556 844 210
jing.moraglia@kedgebs.com
Office in Bordeaux

Academic coordination
Ms Laure DEBUISSON
Tel. +33 (0) 556 846 346

MANAGER

Ms Jessica CHOQUET
Tel. +33 (0) 491 827 777
jessica.choquet@kedgebs.com
Office in Marseille

COORDINATORS

Ms Catherine ROSSINES
short-terms@kedgebs.com
Tel. +33 (0) 491 827 904
Office in Marseille

Ms Carla GODOY
short-terms-bordeaux@kedgebs.com
Tel. +33 (0) 556 846 339
Mob. +33 (0) 680 512 682
Office in Bordeaux
IMPORTANT PROCEDURES

FALL 2021
Nomination deadline
Application deadline
Orientation session
Semester dates
April 15th
May 15th
September
Sept. – Dec.

SPRING 2022
Nomination deadline
Application deadline
Orientation session
Semester dates
Sept. 30th
Oct. 15th
January
Jan. - May

DEFINITIVE DATES WILL BE CONFIRMED SOON.

PARTNER INSTITUTIONS CAN NOMINATE THEIR STUDENTS ON OUR NOMINATION WEBSITE. WE SEND AN EMAIL IN MARCH AND AUGUST EVERY YEAR TO OUR PARTNER INSTITUTIONS WITH THEIR LOGIN AND PASSWORD AS WELL AS THE DOCUMENTS THEIR STUDENTS WILL NEED TO UPLOAD ON THEIR APPLICATION FORM.

APPLICATION PROCEDURE & REQUIRED DOCUMENTS

Once nominated by their Home Institution, applicants to KEDGE will automatically receive an email with instructions on how to access the application form: https://exchanges.kedge.edu/Welcome.aspx

- Copy of passport (non-EU and EU students) or national identity card (EU students only) valid for the whole length of their stay.

- Proof of their English level (document provided by KEDGE and filled out by the Home Institution) or TOEFL score copy (minimum 79 IBT or 550), or IELTS score copy (minimum 6.0) or TOEIC score copy (minimum 785).

- Proof of their academic level (document provided by KEDGE and filled out by the Home Institution).

- For students wishing to take French Language Courses: proof of their French level (document provided by KEDGE and filled out by the Home Institution)

ACCEPTANCE LETTERS

- Acceptance letters will be sent only to students applying for a French student visa.

No acceptance letter will be delivered to students not needing a visa unless requested.

HEALTH INSURANCE

Once received the login and password, students will have to upload on Campus Virtual the required health insurance certificate or card depending on their situation:

Students from a EU country or Switzerland: copy of their European Health Insurance Card. Students from the E.U. not holding a European Health Insurance card must register with the French national health insurance.

Non-European students registered at KEDGE for less than 3 months: proof of private health insurance covering them for medical expenses for the totality of their stay.

Non-European students registered at KEDGE for more than 3 months: it is COMPULSORY BY LAW for these students to register for the French National Health Insurance (Sécurité Sociale).

Students from Québec: copy of the SE-401-Q-106 form
ACADEMIC PROGRAMME INFORMATION

OVERVIEW OF ACADEMIC PROGRAMMES

These programmes are offered to exchange students in Marseille, Bordeaux and Toulon according to students’ academic level whilst at KEDGE.

### MARSEILLE CAMPUS

<table>
<thead>
<tr>
<th>MANAGEMENT COURSES</th>
<th>2nd YEAR BACHELOR STUDENT</th>
<th>3rd YEAR BACHELOR STUDENT</th>
<th>4th YEAR BACHELOR STUDENT</th>
<th>1st YEAR MASTER STUDENT</th>
<th>2nd YEAR MASTER STUDENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>KEDGE BACHELOR - PROFESSIONNAL BACHELOR</td>
<td>ENSGLISH OR FRENCH</td>
<td>ENSGLISH OR FRENCH</td>
<td>ENSGLISH OR FRENCH</td>
<td>ENSGLISH OR FRENCH</td>
<td>ENSGLISH OR FRENCH</td>
</tr>
<tr>
<td>INTERNATIONAL BACHELOR OF BUSINESS ADMINISTRATION-IBBA</td>
<td>ENSGLISH OR FRENCH</td>
<td>ENSGLISH OR FRENCH</td>
<td>ENSGLISH OR FRENCH</td>
<td>ENSGLISH OR FRENCH</td>
<td>ENSGLISH OR FRENCH</td>
</tr>
<tr>
<td>PROGRAMME GRANDE ECOLE &quot;MASTER IN MANAGEMENT&quot; - 1st year level courses</td>
<td>ENSGLISH OR FRENCH</td>
<td>ENSGLISH OR FRENCH</td>
<td>ENSGLISH OR FRENCH</td>
<td>ENSGLISH OR FRENCH</td>
<td>ENSGLISH OR FRENCH</td>
</tr>
<tr>
<td>PROGRAMME GRANDE ECOLE &quot;MASTER IN MANAGEMENT&quot; - 2nd year level courses</td>
<td>ENSGLISH OR FRENCH</td>
<td>ENSGLISH OR FRENCH</td>
<td>ENSGLISH OR FRENCH</td>
<td>ENSGLISH OR FRENCH</td>
<td>ENSGLISH OR FRENCH</td>
</tr>
</tbody>
</table>

### MARSEILLE CAMPUS

<table>
<thead>
<tr>
<th>KEDGE DESIGN SCHOOL*</th>
<th>2nd YEAR BACHELOR STUDENT</th>
<th>3rd YEAR BACHELOR STUDENT</th>
<th>4th YEAR BACHELOR STUDENT</th>
<th>1st YEAR MASTER STUDENT</th>
<th>2nd YEAR MASTER STUDENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>UNDERGRADUATE</td>
<td>FRENCH</td>
<td>FRENCH</td>
<td>FRENCH</td>
<td>FRENCH</td>
<td>FRENCH</td>
</tr>
<tr>
<td>1st year courses</td>
<td>**MIX ENGLISH AND FRENCH</td>
<td>FRENCH FOR THE FALL SEMESTER ENGLISH FOR THE SPRING SEMESTER</td>
<td>FRENCH</td>
<td>FRENCH FOR THE FALL SEMESTER **ENGLISH/FRENCH FOR THE SPRING SEMESTER</td>
<td></td>
</tr>
<tr>
<td>2nd year courses</td>
<td>FRENCH</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3rd year courses</td>
<td>FRENCH</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Master 1st year courses</td>
<td>FRENCH</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Master 2nd year courses</td>
<td>FRENCH</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* Attention: only open to students with an educational background in Design

** Attention: the number of credits offered in English is less than 30ECTS

### BORDEAUX CAMPUS

<table>
<thead>
<tr>
<th>MANAGEMENT COURSES</th>
<th>2nd YEAR BACHELOR STUDENT</th>
<th>3rd YEAR BACHELOR STUDENT</th>
<th>4th YEAR BACHELOR STUDENT</th>
<th>1st YEAR MASTER STUDENT</th>
<th>2nd YEAR MASTER STUDENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>KEDGE BACHELOR - PROFESSIONNAL BACHELOR</td>
<td>ENGLISH OR FRENCH</td>
<td>ENGLISH OR FRENCH</td>
<td>ENGLISH OR FRENCH</td>
<td>ENGLISH OR FRENCH</td>
<td>ENGLISH OR FRENCH</td>
</tr>
<tr>
<td>PROGRAMME GRANDE ECOLE &quot;MASTER IN MANAGEMENT&quot; - 1st year level courses</td>
<td>ENGLISH OR FRENCH</td>
<td>ENGLISH OR FRENCH</td>
<td>ENGLISH OR FRENCH</td>
<td>ENGLISH OR FRENCH</td>
<td>ENGLISH OR FRENCH</td>
</tr>
<tr>
<td>PROGRAMME GRANDE ECOLE &quot;MASTER IN MANAGEMENT&quot; - 2nd year level courses</td>
<td>ENGLISH OR FRENCH</td>
<td>ENGLISH OR FRENCH</td>
<td>ENGLISH OR FRENCH</td>
<td>ENGLISH OR FRENCH</td>
<td>ENGLISH OR FRENCH</td>
</tr>
</tbody>
</table>

### TOULON CAMPUS

<table>
<thead>
<tr>
<th>INGÉNIEUR D’AFFAIRES</th>
<th>2nd YEAR BACHELOR STUDENT</th>
<th>3rd YEAR BACHELOR STUDENT</th>
<th>4th YEAR BACHELOR STUDENT</th>
<th>1st YEAR MASTER STUDENT</th>
<th>2nd YEAR MASTER STUDENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>UNDERGRADUATE</td>
<td>FRENCH</td>
<td>FRENCH</td>
<td>FRENCH</td>
<td>FRENCH</td>
<td>FRENCH</td>
</tr>
<tr>
<td>3rd Year courses</td>
<td>FRENCH</td>
<td>FRENCH</td>
<td>FRENCH</td>
<td>FRENCH</td>
<td>FRENCH</td>
</tr>
<tr>
<td>Master 1st year courses</td>
<td>FRENCH</td>
<td>FRENCH</td>
<td>FRENCH</td>
<td>FRENCH</td>
<td>FRENCH</td>
</tr>
<tr>
<td>Master 2nd year courses</td>
<td>FRENCH</td>
<td>FRENCH</td>
<td>FRENCH</td>
<td>FRENCH</td>
<td>FRENCH</td>
</tr>
</tbody>
</table>
OTHER INFORMATION

VISA

EUROPEAN STUDENT
No VISA required

NON-EUROPEAN STUDENTS
Apply for a French student visa at Campus France for the following countries:

*Algeria, Argentina, Benin, Brazil, Burkina Faso, Burundi, Cameroon, Chile, China, Colombia, Comoros, Congo Brazzaville, Ivory Coast, Djibouti, Egypt, Gabon, Guinea, Haiti, India, Indonesia, Iran, Japan, Kuwait, Lebanon, Madagascar, Mali, Mauritania, Morocco, Mexico, Peru, Republic of the Democratic Congo, Russia, Senegal, Singapore, Taiwan, Togo, Tunisia, Turkey, Vietnam

OTHER NON-EUROPEAN COUNTRIES
Contact the closest French Consulate or Embassy.

INTERNATIONAL STUDENTS

Our students associations Interact (in Marseille), Melting Potes (in Bordeaux) and Welcome (in Toulon) support the International Student Office in facilitating the integration of International students at KEDGE throughout the year by organising events and providing support to incoming Students. They will contact the International Students before their arrival at KEDGE.

ACCOROMMODATION

It is strongly recommended to book accommodations before arrival.
The Housing service of KEDGE Business School is available on a single platform: Studapart.
You will find housing offers from private landlords, real estate agencies and student residences.
A multilingual team is at your disposal 6 days a week to help you find and book accommodations.

If you already have a KEDGE email address, sign up using your school email address and the password of your choice.
If you do not have a KEDGE email address yet, create your account with your personal email and validate with the enrolment key:

HOUSING KEDGE

Feel free to contact us if you need any further information!

PICK UP ASSISTANCE & SUPPORT UPON ARRIVAL

BORDEAUX CAMPUS
Available from Bordeaux-Mérignac Airport or Bordeaux-Saint Jean train station

MARSEILLE CAMPUS
Available from the Marseille Saint-Charles train station (downtown). From the airport: bus shuttle

TOULON CAMPUS
Available from Toulon train station (downtown) or Toulon-Hyères airport.

HOUSING SUPPORT CONTACT

BORDEAUX CAMPUS
logementbordeaux@kedgebs.com
Tel. +33 (0) 556 846 326

MARSEILLE CAMPUS
logementmarseille@kedgebs.com
Tel. +33 (0) 491 827 314

TOULON CAMPUS
francoise.jegou@kedgebs.com
Tel. +33 (0) 494 918 262
ESTIMATED EXPENSES (€)

### Monthly fees

<table>
<thead>
<tr>
<th>HOUSING (Depending on location, size and length of the stay)</th>
<th>BORDEAUX</th>
<th>MARSEILLE</th>
<th>TOULON</th>
</tr>
</thead>
<tbody>
<tr>
<td>350 € to 750 €</td>
<td>380 € to 700 €</td>
<td>350 € to 700 €</td>
<td></td>
</tr>
</tbody>
</table>

| FOOD                                                      | 200 €    | 200 €    | 200 €  |

| PUBLIC TRANSPORTATION                                      | 30 €     | 25 €     | 25 €   |

- **BORDEAUX**: www.infolbm.com
- **MARSEILLE**: www.rtm.fr
- **TOULON**: www.reseaumistral.com

### One-time fees upon arrival

<table>
<thead>
<tr>
<th></th>
<th>BORDEAUX</th>
<th>MARSEILLE</th>
<th>TOULON</th>
</tr>
</thead>
<tbody>
<tr>
<td>OFII registration for students holding CESEDA R311-3 visa</td>
<td></td>
<td>Approx. 60 €</td>
<td></td>
</tr>
</tbody>
</table>

- **BORDEAUX**: Free of charges
- **MARSEILLE**: Free of charges
- **TOULON**: Free of charges

### MISCELLANEOUS

Information about studying and living in France:

Practical Information for International students:
- [https://student.kedge.edu/student-services/prepare-my-studies-abroad/practical-information](https://student.kedge.edu/student-services/prepare-my-studies-abroad/practical-information)

Tourist information
- **Bordeaux and surrounding area**:
  - [https://www.bordeaux-tourism.co.uk/](https://www.bordeaux-tourism.co.uk/)
- **Marseille and surrounding area**:
- **Toulon and surrounding area**:
BORDEAUX
Dakar
Marseille
Paris
Toulon
Shanghai
Suzhou