



FACT SHEET 2018/19

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School Address: MBA Programme
Graduate Studies Office
S3-B3A-01, Nanyang Avenue
Nanyang Business School
Nanyang Technological University
Singapore 639798

WWW-address: Programme website: www.nanyangmba.ntu.edu.sg
Exchange website:
<http://www.nanyangmba.ntu.edu.sg/academic-experience/exchange-programme/>

Deadlines for Nomination: Trimester 1, 2018/19 – **31 March 2018**
Trimester 2, 2018/19 – **31 May 2018**
Trimester 3, 2018/19 – **31 October 2018**

Deadlines for Application: Trimester 1, 2018/19 – **30 April 2018**
Trimester 2, 2018/19 – **31 July 2018**
Trimester 3, 2018/19 – **30 November 2018**

Required Documents: 1) [Application for Admission as Exchange Student form](#)
2) Photocopy of transcripts of academic records (bachelor and MBA)
3) Photocopy of degree scroll (bachelor)
4) Photocopy of passport
5) Detailed resume
6) 2 passport-sized photos
Please provide English translated copies for (2), (3) and (5).

Study Programme: Core and functional subjects from 2 tracks, Banking and Finance, and Strategy and Innovation, as well as electives of the Nanyang MBA programme are available for selection. For more details, please refer to <http://intranet3.ntu.edu.sg/NBS/Graduate/NanyangMBA/CurrentStudents/Academic/Pages/MBA-Curriculum.aspx>

Courses: Please refer to above.

Class Timetable, Exam Timetable, Tentative Courses to be offered and Pre-requisite Requirements for MBA courses are available at:
<http://intranet3.ntu.edu.sg/NBS/Graduate/NanyangMBA/CurrentStudents/Academic/Pages/Timetables.aspx>

Faculties/Colleges: See Faculty Profiles at <http://www.nanyangmba.ntu.edu.sg/our-faculty/>

Language of Instruction: All courses are taught in English.

Language Requirement: All exchange students must be proficient in English. (TOEFL is required if medium of instruction at tertiary level is not in English.)

Language Courses: No.

Academic/ Experience Requirements: 1) A bachelor's degree; and
2) At least 2 years' working experience (after graduating with a Bachelor's degree) at the time of exchange.

Full-time Workload: Exchange students may offer up to a maximum of FOUR full courses, totalling 156 contact hours per trimester.

We offer:
(a) full courses, which entail 12 weekly seminars of 3.25 hours duration, and a written examination in the 13th week (total 39 class contact hours); and
(b) half courses, which entail 6 weekly seminars of 3.25 hours duration, and a written examination in the 7th week (total 19.5 class contact hours).

One full course is equivalent to 2 half courses. Courses which do not have final examinations are assessed 100% on coursework.

Learning Classes are conducted in seminar style. The average class size is 40.

Expectations: Assessment is based on a combination of methods which may include:
(a) Group Project and Presentation
(b) Class Participation
(c) Mid-Term Quiz
(d) Final Examination
The weightage given for each method of assessment varies for different courses. The total weightage is 100%.

Exams: The final exam will be held on the last week of the trimester (week 13) for a full course or the sixth or seventh week of the trimester (week 6 or 7) for a half course.

Exams can be written or in the form of a project; written exams must be taken at the specified time. Exchange students participate in exams and projects just as our full-time MBA students. Students must maintain at least 75% class attendance in order to participate in exams or be graded for non-examinable courses.

Term Dates for the Academic Year 2017/18:

Calendar: 3 trimesters per academic year. Exchange students can join at the start of each trimester.

Expected arrival date: 3 working days to 1 week before trimester starts.

Academic Calendar 2018-2019 (tentative)

Trimester 1: 23 July 2018 – 20 October 2018 (13 weeks)
[Recess: 21 October 2018 – 28 October 2018 (1 week)]

Special Term: 29 October 2018 – 3 November 2018 (1 week)

Trimester 2:
(1st half): 5 November 2018 – 15 December 2018 (6 weeks)
[Recess: 16 December 2018 – 30 December 2018 (2 weeks)]

(2nd half): 31 December 2018 – 16 February 2019 (7 weeks)
[Recess: 17 February 2019 – 24 February 2019 (1 week)]

Trimester 3: 25 February 2019 – 25 May 2019 (13 weeks)
[Recess: 26 May 2019 - 21 July 2019 (8 weeks)]

Summer Programmes or Short-term Programmes Not available

Living Expenses: Approximate living costs:
▪ Housing: S\$500 to S\$800 per month
▪ Meals: S\$400 to S\$500 /month
▪ Transport: S\$300 to S\$400/month
▪ Miscellaneous (books, stationery, recreation, etc.): S\$200 to S\$300/month

Academic Expenses:
▪ Registration fee: S\$300 (covers exam fee, copyright fees, and course materials)
▪ Student service fee: S\$184.05
▪ Health fee: S\$72.90

Health Insurance: Exchange students are required to purchase health insurance for their term of study at Nanyang Technological University.

Visa:

Upon arrival in Singapore, exchange students are to call at **One Stop @ SAC** (Student Activities Centre, NS3-01-03 North Spine) to make payment for academic and other expenses before heading to the Graduate Studies Office (B3A-03 South Spine) to stamp the IPA letter.

It is advisable for students to arrive before the start of the trimester as they are required to go to the Immigration & Checkpoint Authority Office, Student Pass section, 10 Kallang Road, Singapore 208718 to collect their student passes.

If the exchange period of study at Nanyang Technological University (NTU) is more than six months, exchange students are required to undergo the Human Immunodeficiency Virus (HIV) and Tuberculosis (TB) medical tests. The HIV and TB medical tests must be done at the NTU Medical Centre. The issuing of the Student Pass to exchange students, by the Immigration & Checkpoint Authority, is subject to the passing of the HIV and TB medical tests. Exchange students who fail any of these medical examinations will not be admitted and will be repatriated to their home country at their own cost.

Facilities:

To accomplish the mission of providing top quality business and management education, Nanyang Business School (NBS) has put in place the following facilities and e-learning infrastructure, all of which contribute to creating a world-class learning environment.

NTU @ One-North Executive Centre

Conveniently located at 11 Slim Barracks Rise (off North Buona Vista Road), the NTU @ One-North Executive Centre makes it easy for busy professionals to obtain MBA and executive training.

Financial Trading Room

The Financial Trading Room features cutting-edge hardware and software, including live market data feed from Reuters, to support teaching and research in financial engineering and high-tech finance.

Education Online

Many MBA courses now use edveNTUre, part of the University's initiative in e-learning. As the online courseware delivery platform, it enables instructors and participants to create an online community of learning, interaction and collaboration. Listings of course materials, communication, discussions, announcements, assessments and submission of project work or assignments can be done online.

Graduate Wing

This is a dedicated facility for MBA participants. There are ten custom-built seminar rooms designed for optimum class interaction. Discussion rooms, seminar rooms and computer facilities incorporating the latest software and hardware are available 24 hours everyday. A dedicated MBA lounge provides a setting for more casual and relaxed interaction.

NTU Library

The Nanyang Technological University Library was set up in August 1981 and it now comprises 3 component libraries, namely, Lee Wee Nam Library, Library 2 and Media Resource Library. The huge library houses an amazing collection of some 430,000 volumes. Library users also have access to an extensive range of business information resources such as Bloomberg, Dow Jones, Reuters, I/B/E/S, Datastream, the Economist Intelligence Unit, LEXIS-NEXIS and some 100 other databases, as well as thousands of electronic journals from established publishers.

Sports and Recreational Facilities

The University pursues a 'Sports for All' philosophy. Being equipped with some of the best sporting facilities that can be found in a local tertiary

institution, there are numerous sporting activities going on almost everyday. Catering to various talents and interests, these activities offer another avenue for the students to enrich their experience at the University and to meet a wider range of people.

Indoor facilities

- Multi-Purpose Sports Halls (including badminton courts)
- Activity Rooms
- Table Tennis Room
- Squash Courts
- Gymnasiums

Outdoor facilities

- Bouldering Wall (besides Hall of Residence 6)
- Multi-Purpose Field
- Soccer Field
- 8-Lane, 400-metre Running Track
- Basketball Courts
- Volleyball Court (besides Hall of Residence 2)
- Volleyball-cum-street soccer Court (besides Hall of Residence 2)
- Sepak Takraw Courts
- Multi-Purpose Court
- Netball Court
- Tennis Courts

Aquatic facilities

- Competition-size swimming pool
- Diving pool

Graduate Accommodation

On-campus graduate housing is open for application by exchange students. A single unit costs between S\$500 to S\$800 per month.

To view the campus map and go on a virtual campus tour, please visit:
<http://maps.ntu.edu.sg/maps>

Student Services: The Student Ex-co and the Nanyang MBA Alumni Association (MBAAA) organise a variety of professional development and social activities during the academic year; most of the events are open to exchange students.

A **buddy system** ensures exchange students are provided with a buddy to assist them in settling down quickly into the new environment.

Orientation: A half day orientation is conducted for all exchange students, usually on the first day of each trimester.

Career Services: The Graduate Studies Career Development Office in the Nanyang Business School organises several recruitment-related activities each year. Services are extended to exchange students on a reciprocal basis.

Exchange Coordinator Services: The exchange coordinator acts as the exchange students' main contact person in the Graduate Studies Office.

Information Dissemination: How is exchange information from your school disseminated?
Web Email Mail