

Dear Student,

We are pleased to inform you that you have been accepted by the Collier Exchange Program for the XXXX academic year, subject to the following conditions:

- Completion of at least 8 academic units of core courses with a minimum grade point average (GPA) of 80, **by the date of your intended departure.**
- Completion of a course in English at the Collier School of Management.
- Participation in the "Information Session", prior to departure.
- You may be required to submit a TOEFL score by the partner university.

For your information:

- Exchange studies are one semester in length.
- The semester unit quota that the Collier School of Management at Tel Aviv University will recognize is 4-6. You may take more semester units and there are schools that indeed require this. However, we will recognize a maximum of 6 semester units (YAS). The minimum number you are allowed to study is 4 yas. Recognition means exemption.
- The grades you receive abroad will not be included in your final grade here at Collier. We will recognize courses for which your grade is not less than B, and one course only with a grade that translates to 60-69 (out of 100) on the Collier School of Management's grading scale. If you are unsure of the value of a grade, please check it out with the student exchange manager.
- Courses that you have already taken at Collier will not be recognized.
- You are responsible for covering travel, insurance and living costs during your studies at the host university. Some programs require registration fee, which will also be your responsibility.
- You should coordinate your choice of courses with the Student Exchange Manager, to ensure that they will be recognized. Additional details on this issue will be provided in due course.
- Tel Aviv University is responsible only for the academic side of your relations with the exchange school and has no other obligations towards its exchange students – financial, medical, etc.
- Upon your return, the process of recognizing the courses you have taken will begin once you have submitted the [written report](#) summarizing your trip and attended the required meetings.
- Please read the regulations governing the student exchange program ([Hebrew version](#) and [English version for GMBA](#)).

We look forward to your confirming acceptance by signing the form below and returning it to us no later than **XXXX**.

I hereby confirm my participation in the Collier Exchange Program at the university abroad at which I have been placed. I also confirm that I have read and agree to all the conditions detailed above.

Full Name

Signature

Date

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