

Dear Student,

We are pleased to inform you that you have been accepted by the Collier Exchange Program for the 2021-22 academic year, **subject to the following conditions:**

- Completion of at least 8 academic units of core courses with a minimum grade point average (GPA) of 80, **by the date of your intended departure.**
- Completion of a course in English at the Collier School of Management **by the date of your intended departure.**
- Participation in the "Preparation Session", prior to your departure.
- You may be required to submit a TOEFL score by the partner university.

For your information:

- Exchange studies are one semester in length.
- Students must have at least 4 academic units (YAS) to complete at the host university (2 for GMBA students and students attending summer programs).
- The semester unit quota that the Collier School of Management at Tel Aviv University will recognize is 4-6 (2-6 for GMBA students). You may take more semester units and there are schools that indeed require this. However, we will recognize a maximum of 6 semester units (YAS). The minimum number you are allowed to study is 4 YAS (2 credits for GMBA students). Recognition means exemption.
- The grades you receive abroad will not be included in your final grade here at Collier. However, we will recognize courses for which your grade is not less than B, and one course only with a grade that translates to 60-69 (out of 100) on the Collier School of Management's grading scale. If you are unsure of the value of a grade, please check with the Student Exchange Manager.
- Courses that you have already taken at Collier will not be recognized.

- You are responsible for covering travel, insurance and living costs during your studies at the host university. Some programs require registration fee (or reading material fees), which will also be your responsibility.
- You must be equipped with full medical insurance /travel insurance that includes medical cover in the event of accidents or injury. Such insurance must be arranged and paid by you and suited to your medical needs for the whole duration of your stay at the hosting institution, commencing from my departure from Tel Aviv University until your subsequent return. **Tel Aviv University is not responsible and may not be able to assist you in case of an emergency or any medical event if you do not have the required insurance.**
- Tel Aviv University is responsible only for the academic side of your relations with the exchange school and has no other obligations towards its exchange students – financial, medical, etc.
- You should coordinate your choice of courses with the Student Exchange Manager, to ensure that they will be recognized. Additional details on this issue will be provided in the preparation session.
- Upon your return, the process of recognizing the courses you have taken will begin once you have submitted your official transcript, and the [written report](#) summarizing your trip.
- Exceeding the credits required to complete your degree will be resulted in extra tuition charge, subject to the regulations of the tuition unit at TAU. The student is responsible for clarifying the matter before leaving on exchange.
- Completing your degree in more than 2 years will result in additional tuition fees. Sofaer Global MBA students must abide by the Sofaer guidelines.
- Please read the regulations governing the student exchange program ([Hebrew version](#) and [English version for GMBA](#)).



We look forward to your confirming acceptance by signing the form below and returning it to us no later than **August 1<sup>st</sup>, 2021**.

I hereby confirm my participation in the Coller Exchange Program at the university abroad at which I have been placed. I also confirm that I have read and agree to all the conditions detailed above.

Full Name and ID

Host University

Signature

Date

