

## **EXAMPLES OF THANK YOU E-MAILS**

## After a Professional Club Meeting

Dear David,

Thank you for joining us on Thursday for the Coller Consulting Club meeting. It was a pleasure meeting you. I thoroughly enjoyed hearing about your experience creating Company D's Executive Development program. Your methods for assessing team dynamics through quantitative data and improving team processes was particularly fascinating. I look forward to learning more about this program as I explore career opportunities with Company D.

Have a wonderful weekend.

Best wishes, Ariel Yakir

## **After a Networking Event**

Dear Ron,

It was a pleasure meeting you this evening. Thank you for taking the time to share your experiences working with Company C. It sounds as though you have had an exceptional work experience so far. Today's roundtable session provided significant insight into the unique business challenges that your company is currently facing.

Prior to attending the Coller School of Management, I worked at Company X providing research and advice to senior legal and finance clients. Through this experience, I gained both significant quantitative skills and the relationship management skills that are directly relevant to in-house consulting.

I'm extremely interested in learning more about Company C, and I would appreciate hearing more about your experience. I know you are busy so please let me know a time that would be most convenient for you to speak.

Thank you and I hope that you have a great weekend.

Best wishes,

## **Post Interview**

Dear Dana,

It was a pleasure meeting you today. Thank you for taking the time to interview me, and for sharing your experience at Company E. Following our conversation, I am very excited about the potential opportunities at Company E. I believe that I can be a strong contributor to Company E during this stage of the company's growth.

My previous experience at Company X, coupled with my leadership and strong analytical skills, match well with the challenges of this role. In addition, my values and personality also appear to be a strong cultural fit for this collaborative, team-oriented environment.

Thank you again for your consideration. I look forward to hearing from you regarding my candidacy.

Sincerely,